

**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND
Mayor and Council Workshop
September 9, 2015**

After a closed session, the Mayor and City Council met at 7:30 PM on Wednesday, September 9, 2015 in the City Council Chambers. **Present:** Mayor McCarron, Mayor Pro Tem Foster, Councilmembers Zambetti, Frazier, Wantz and Vigliotti. **Also Present:** City Manager Heine, City Attorney Gullo, Zoning Administrator Wieprecht and Clerk Kalman. Councilmember Zambetti led the Pledge of Allegiance.

Approval of Minutes: Review of the minutes of the August 5, 2015 and August 10, 2015 regular meetings and August 10, 2015 closed session, with corrections requested to the August 5 and August 10 regular meetings.

Presentation: Eric Burdine of Carroll County Building Construction and Martin Rickel of CLSI presented the proposed plans to expand parking at the Taneytown Senior Center and answered questions from Mayor, council and Attorney Gullo.

Resolutions, Ordinances and Agreements:

Adoption:

Resolution 2015 – 09 – Water Allocation for September 2015 – no questions, or comments.

Resolution 2015 – 10 – Creation of Public Works Advisory Board – Councilmember Zambetti and councilmember Frazier expressed some concerns with creating the committee. Councilmember Frazier added he would not be in favor of it. Discussion followed and Mayor McCarron complimented councilmember Wantz on the detailed and thorough preparation of the proposed resolution.

Floodplain Resolution -

City Manager Report:

City Manager Heine reviewed the highlights of his monthly report including updates on:

Audit – the auditors have completed their collection of data and will present a report at the next Mayor and council meeting.

Cross walk signs – signs will be installed at the intersection of Middle and East Baltimore Street and also at the cross walk near the firehouse.

Momentum training program – the program has been re-implemented .

Sprint – City Manager Heine stated he signed a contract to increase Sprint's tower rental fee to \$231 per month.

Water/Sewer statistics – In response to a request by councilmember Wantz, City Manager Heine advised that 46 water meter battery change outs are still pending and 15 MXU's had to be ordered. 8 of the properties in need of an MXU change are vacant properties. On August 19, water was shut off for non-payment and 22 properties have already received restoration of service. There are 10 properties that remain without water and 5 of those need to be shut off for non-payment but a broken valve is preventing the ability to shut off the water. There are a total of 39 vacant properties.

Speed survey on trucks – reviewed results of the survey and indicated highest speed was 39 MPH and a citation was issued. Councilmember Zambetti provided a review of the complaint.

Parking report for East Baltimore Street – During the period of August 12 to August 31, 12 citations were issued. 3 of the citations were issued to business owners.

Solar grid – City Manager Heine advised he spoke to 4 different vendors to obtain information and explained how a solar grid functions.

Yard waste – in response to a complaint received by councilmember Frazier, the Public Works department checked the property the following day and found no yard waste at the property.

City Manager Heine advised councilmember Frazier that **solicitations** should not be sent to city office.

Councilmember Zambetti stated that videos of the street during the **parking report period** are available and requested videos of meetings to be moved to a different category on the City website.

There was discussion about the **IT policy manual** with emphasis on email and social media.

Legal Report:

Attorney Gullo read aloud the minutes of the closed session.

Attorney Gullo provided background information for a newspaper article about the **Environmental Protection Agency Chesapeake Bay Total Maximum Daily Load** and defined some of the terminology. City Manager Heine provided further clarification about Total Maximum Daily Load.

Floodplain – Attorney Gullo explained that outstanding issues persist and advised that he and Zoning Administrator Wieprecht are continuing efforts to resolve them.

Attorney Gullo introduced a draft for possible penalties for violating the **Ethics Ordinance** and provided legislation and draft forms for **campaign finance**. Discussion followed with specific concerns expressed by councilmember Frazier, Zambetti and Vigliotti.

A written status report was provided.

Unfinished Business:

- None

New Business:

- **Monthly Financial Report** – no questions or comments
- **Accounts Payables Fee Schedule** – no questions or comments
- **Water and Sewer Committee – Initial Actions Project** – Mayor Pro Tem Foster introduced the report. Councilmember Zambetti expressed concern about a statement indicating that some residents are living in homes without water supply. He expressed that the wording should indicate that water has been turned off for non-payment and asked that if anyone is aware of a situation where individuals are living in a property without water to immediately notify officials so that assistance can be provided.

Councilmember Vigliotti clarified a figure in the report and there was lengthy discussion about amnesty for the 10% late fee. City Manager Heine expressed the limitations of the current water billing system and provided the current timeline for water/sewer bill payments. Attorney Gullo attempted to discern for Mayor and council the specifics of the request of the Water and Sewer Committee with regards to the amnesty. Councilmember Frazier stated that Maryland Environmental Service would provide a free assessment of the City's utility efficiencies. Mayor McCarron commended the committee for their efforts.

- Councilmember Zambetti suggested a policy whereby, if a councilmember is going to be absent at the workshop, any comments he/she has about the council packet must be submitted to the Clerk by close of business the Tuesday before the Wednesday workshop so that the comments can be distributed and reviewed, in an attempt to avoid confusion at the Monday meeting. Discussion followed.

Mayor and councilmembers received questions and comments from the audience

With no further questions, motion to adjourn at 9:50 PM by Frazier, 2nd by Wantz

Respectfully Submitted by: Clara Kalman, City Clerk