

**OFFICE OF THE MAYOR AND CITY COUNCIL  
TANEYTOWN, MARYLAND  
Mayor and Council Workshop  
December 3, 2014**

The Mayor and City Council met Wednesday, December 3, 2014 at 7:30 P.M. in the City Council Chambers. **Present:** Mayor McCarron, Mayor Pro Tem Ebaugh, Councilmembers Zambetti, Foster, Hess and Vigliotti. **Also present:** City Manager Heine, City Attorney Gullo, City Treasurer Cutler-Fout, Zoning Administrator Wieprecht and Clerk Kalman. Councilmember Vigliotti led the Pledge of Allegiance.

**Reception Delegation:** County Commissioner, **Steve Wantz** formally introduced himself and offered his support to the City.

**Approval of Minutes:**

Review of the minutes of the November 5 and November 10, 2014 regular minutes, with no corrections requested.

**Resolutions, Ordinances and Agreements:**

**Introduction:**

**Resolution 2014 – 17** – Water Allocation for December 2014 – no questions or comments.

**Resolution 2014 – 18** – Employee Handbook – no questions or comments.

**Ordinance 13 – 2014** - Budget Amendments for Fiscal Year 2014 – no questions or comments.

**Pending:**

**Annexation Resolution 2013 – 18 – Stumptown Road** – Attorney Gullo advised that connection to city water and sewer has begun.

**Annexation Resolution Amendment – 2014 – 01 A – Stumptown Road II** – Attorney Gullo indicated the property owner signed the **Public Works Agreement** and a public hearing is scheduled for January 7, 2014. At the request of the property owner, Mayor and council agreed that the city will pay the contractors costs and invoice the property owner quarterly with interest for repayment.

**Ordinance 11 – 2014 – Flood Plain Management** – Further discussions will follow at the January work session.

**Approval:**

**Employee Handbook** – City Manager Heine asked to **delay approval** until January to allow for the review of Attorney Gullo's comments, however he requested that the portions relating to payroll be approved for implementation by January 1, 2015.

**City Manager Report**

- City Manager Heine reviewed the highlights of his report and he and Attorney Gullo summarized pending issues with the **Request for Proposals** for the impound lot.
- There was discussion regarding a **Supplemental Letter of Agreement** to prevent the potential for a salt deficit.

**Department Reports:**

- No questions or comments.

**Legal Report:**

- Due to concerns from both the Zoning Board of Appeals and the Planning and Zoning Commission, Attorney Gullo suggested implementing a **policy** whereby three (3) consecutive absences would constitute resignation by the member. Discussion followed and it was decided to proceed.
- There was discussion regarding future sidewalk construction enforcement.

**Unfinished Business:** none

**New Business:**

- **Fiscal Year 2015 Budget Amendments** – City Treasurer Cutler-Fout provided a summary of the proposed amendments and City Manager Heine provided further clarification.
- **Monthly Financial Report** – no questions or comments
- **Accounts Payable** – no questions or comments
- **Release of Surety** – Lorien – Attorney Gullo advised that the construction phase is complete and that the surety bond should be released.
- **Release of Surety** – Carroll Vista Phase 1 – 3 – Attorney Gullo advised that the construction phase is complete and that the surety bond should be released.

**Council Member/Committee Reports**

- Councilmember Vigliotti indicated he was asked by several residents to extend thanks to everyone involved with the land use designation. He thanked all of the elected officials for their service and expressed condolences to the family of State's Attorney Jerry Barnes.
- Mayor McCarron reminded councilmembers of the annual Christmas party scheduled for December 6 and extended the invitation to Commissioner Wantz.

There were comments from the audience.

**Adjournment:**

Motion to adjourn at 8:57 P.M. by Hess, 2<sup>nd</sup> by Foster.

**Respectfully Submitted by:** Clara Kalman, City Clerk