

**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

January 7, 2009

The Mayor and City Council met Wednesday, January 7, 2008 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Zambetti, Ebaugh, Heine and Mayor Pro Tem Boisvert, were present. Councilmember Chamberlain was not present. Also present were City Manager Schumacher, City Attorney Gullo, City Clerk/Treasurer Quinn, Economic Development Director McCormick, Public Works Director Weaver, and Zoning Administrator Wieprecht. The meeting was opened with the Pledge of Allegiance led by Councilmember Ebaugh

The minutes of December 3rd and December 8th, 2008 were reviewed.

Mayor McCarron opened the public hearing for Ordinance 11-2008: Zoning Code Amendment-Community Village; Ordinance 12-2008: Subdivision of Land – Development Rights and Responsibilities Agreement, and Ordinance 13-2008: Site Plan Code Amendment - Development Rights and Responsibilities Agreement. Mayor McCarron asked if anyone had any comments about the ordinances. There were none. Mayor McCarron stated he would leave the public hearing open until 8:00 PM. Mayor McCarron closed the public hearing at 8:25 PM.

Mayor McCarron introduced City auditor, William Seymour, of SB and Company. Mr. Seymour distributed a draft of the Fiscal Year 2008 audit report. Mr. Seymour stated his firm had completed the audit. He stated he would like to take the opportunity to review the audit. Mr. Seymour stated SB and Company plans on issuing an unqualified opinion, the best opinion possible, which reflects a reasonable assurance the financial statements are free of material misstatement. Mr. Seymour stated absent of any changes or comments, the final audit report will be issued within ten days.

Mayor McCarron advised that Monday's agenda includes adoption of the following Ordinances: No. 11-2008: Zoning Code Amendment – Community Village; No. 12-2008: Subdivision of Land – Developers Rights and Responsibilities Agreement; No. 13-2008: Site Plan Code Amendment - Developers Rights and Responsibilities Agreement.

Mayor McCarron further advised that Monday's agenda includes Resolution No. 2009-01, Water Allocations through February 2, 2009.

City Manager Schumacher reviewed highlights of his monthly report (attached and made part of these minutes). Discussion was held on the federal economic recovery package, new water rates, the Antrim Boulevard extension, new and pending annexations and an update was given on the Streetscape project. City Manager Schumacher stated the City received one bid for the purchase of police seizure vehicle and it did not fulfill the required minimum bid of \$9,000.00. City Manager Schumacher stated one of the school crossing guards resigned from their position. A discussion followed. It was decided the City will place advertisements in the local newspapers in an attempt to fill the vacancy.

City Attorney Gullo reviewed highlights of his monthly report (attached and made part of these minutes). City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on each, including the Stumptown Road property owner's annexation, and the proposed water/sewer rate adjustment resolution. A discussion followed. City Attorney Gullo stated the City has met all the requirements necessary to fulfill the consent agreement with the Maryland Department of the Environment.

City Zoning Administrator Wieprecht presented information about the National Flood Insurance Program and a discussion followed regarding the benefits of City enrollment. Zoning Administrator stated the program would allow property owners in participating communities to purchase flood insurance. The Mayor and Council recommended the City pursue enrollment in the Program.

Mayor McCarron stated because Councilmember Chamberlain is not present this evening, the request made by Councilmember Chamberlain to add an item to the agenda will be deferred until the February 9th, 2009 meeting.

Mayor McCarron stated he has not finalized the appointments to the newly formed Design Standard Review Board as of date.

Mayor McCarron advised that the accounts payable for December 2008 would be considered for approval at Monday's meeting.

Councilmember Zambetti updated the Mayor and Council on the York Street Pumping Station and the Cranemaster Annexation.

Councilmember Ebaugh and Public Works Director Weaver updated the Mayor and Council on the Well #9 project.

Mayor Pro Tem Boisvert stated the December 29th, 2008 Planning and Zoning Meeting addressed concerns and questions brought forth by the public regarding the proposed Meade's Crossing residential development brought forth by the public.

Councilmember Heine praised the City police department for solving the vandalism problem that recently occurred in the shopping center.

The Mayor and Council heard concerns and comments from the audience.

With no other business, the meeting was adjourned at 9:00 P.M. on motion by Council member Ebaugh, seconded by Councilmember Heine.

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

**Council Meeting
January 12, 2009**

The Mayor and City Council met Monday, January 12th, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Zambetti, Ebaugh, Chamberlain, Heine and Mayor Pro Tem Boisvert, were present. Also present were City Manager Schumacher, Clerk/Treasurer Quinn, City Attorney Gullo and Zoning Administrator Wieprecht.

Councilmember Chamberlain led the Pledge of Allegiance.

The minutes of December 3rd and December 8th, 2008 were unanimously approved, after revisions, on motion by Councilmember Chamberlain.

The Fiscal Year 2008 audit was passed on motion by Councilmember Heine, with 4 yea and one abstention. Councilmember Chamberlain abstained.

Councilmember Ebaugh motioned to adopt Ordinance 11-2008: Zoning Code Amendment – Community Village; Ordinance 12-2008: Subdivision of Land – Development Rights and Responsibilities Agreement and Ordinance 13-2008: Site Plan code Amendment – Development Rights and Responsibilities Agreement. The motion passed unanimously.

Resolution No. 2009-01, Water Allocations through February 2, 2009, was passed unanimously on motion by Mayor Pro Tem Boisvert.

City Manager Schumacher presented his monthly report (made part of these minutes). City Manager Schumacher reviewed the City's response letter to Governor O'Malley's office regarding the federal economic recovery package. A discussion followed.

City Attorney Gullo presented his monthly report (made part of these minutes). City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on each. City Attorney Gullo requested the Mayor and Council set a date for the proposed water/sewer rate adjustments public hearing. The hearing date is set for February 4, 2009.

Councilmember Ebaugh made a motion for a closed session following the regular meeting to discuss a personnel matter by authority of Annotated Code of Maryland, State Government Article Section 10-508 (a) (1) Personnel. The motion failed with Councilmembers Ebaugh and Chamberlain voting in favor and Mayor Pro Tem Boisvert, Councilmember Heine and Councilmember Zambetti voting against the motion.

Councilmember Chamberlain read a letter he wrote in response to Councilmember Heine's letter which was read at the October 13th, 2009 City Council Meeting.

Councilmember Heine made a motion to enter into closed session following the regular meeting to discuss a personnel matter. The motion passed unanimously.

Discussion was held on the sidewalk improvement program, specifically whether the improvement program will include the City designating handicap parking areas throughout the city.

Mayor McCarron stated he has not finalized the appointments to the newly formed Design Standard Review Board as of date and will have the appointments for the February 2009 City Council Meeting.

The Accounts Payables were approved on motion by Councilmember Heine.

It was decided the City will fill the crossing guard position currently vacant.

City staff's recommendation to pursue enrollment in the National Flood Insurance was passed unanimously on motion by Councilmember Zambetti.

Property owner Lisa Malat requested an adjustment to a water bill. Clerk/Treasurer Quinn and City Manager Schumacher stated they will have a response for her by the end of the following day, once they've had opportunity to research the account in concern.

Councilmember Chamberlain stated the first meeting to explore the creation of an indoor sports facility in the City will be held at City Hall on Wednesday January 14, 2009 at 7:00 P.M.

With no other business, the open meeting was adjourned at 9:30 P.M. to enter into a closed session pursuant to section 10-508 (a) (1) Personnel, of the annotated code of Maryland on motion by Councilmember Chamberlain.

Respectfully submitted by:

**Linda Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

February 4, 2009

The Mayor and City Council met Wednesday, February 4, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Zambetti, Ebaugh, Heine and Chamberlain were present. Mayor Pro Tem Boisvert was not present. Also present were City Manager Schumacher, City Attorney Gullo, City Clerk/Treasurer Quinn, and Zoning Administrator Wieprecht. The meeting was opened with the Pledge of Allegiance led by Councilmember Zambetti.

The minutes of January 7th and January 12th, 2009 were reviewed, along with the November 5th, 2008 revised minutes.

Mayor McCarron proclaimed February as Marriage Month in the City of Taneytown. Mayor McCarron introduced Amy Guilford, Community Relations and Assistant Director of the Marriage Resource Center of Carroll County. Ms. Guilford delivered a brief presentation about the Center.

Mayor McCarron opened the public hearing on Resolution No. 2008-16: New Water/Sewer Rates for Fiscal Year 2010. Mayor McCarron stated Resolution No. 2008-16: New Water/Sewer Rates for Fiscal Year 2010 is on Monday's agenda for adoption. Mr. Joseph Mason, representative from the City's financial advisor, Davenport and Company, LLC presented an overview of Utility Capital Projects. Mr. Mason stated the City is in the process of implementing a \$15.7 million plan of finance to fund new water and sewer capital projects. Mr. Mason explained that the projects will be funded with a combination of equity, grants, and debt. Mr. Mason further explained the projected utility rate changes will ensure the Water and Sewer Fund will be able to operate as a self supporting fund in the future. Mayor McCarron heard questions and comments from the public. Councilmember Zambetti requested the resolution be changed to state the cost of disconnection of services shall have a fee of not less than fifty (\$50.00). Mayor McCarron closed the public hearing at 8:30 PM.

Mayor McCarron stated that Ordinance No. 2009-01: General Obligation Pension Contribution Bond was on Monday's agenda for introduction. Mr. Patrick Arey, Bond Counsel for the City, presented the Mayor and Council with a brief synopsis of Ordinance No. 2009-01.

Mayor McCarron advised that Monday's agenda includes adoption of Resolution No. 2008-03 Bean Property Annexation and Bean Property Annexation Agreement. Mr. Garnett Bean and Mr. John McGuire, counsel for Mr. Bean, were present to address concerns of the Mayor and Council. A discussion was held regarding water supply source to the proposed annexation.

Mayor McCarron further advised that Monday's agenda includes adoption of Resolution No. 2009-02: Water Allocations through March 2, 2009.

Mayor McCarron stated that the Creekside Agreement is also on Monday's agenda for adoption.

Mr. Joseph Mason presented the Mayor and Council with the results of the Request for Proposals for Proposed Bond Issue for York Street Pumping Station Interim Financing and Pension Contribution Refinancing. Mr. Mason stated SunTrust Bank provided the lowest bid of 2.71% for the Rural Development Interim Financing Bond. SunTrust Bank also provided the lowest bid of 6.15% to refinance the City's pension obligation. Mr. Mason stated the gross savings over the next 20 years equates to approximately \$95,000. on the \$410,000 pension obligation.

City Manager Schumacher reviewed highlights of his monthly report (made part of these minutes). Discussion was held on the federal economic recovery package, Maryland Department of the Environment revolving loan fund, the Antrim Boulevard extension, new and pending annexations and the fiscal year 2009-2014 Capital Improvement Program.

City Attorney Gullo stated he will present his monthly report to the Mayor and Council at Monday's council meeting.

Mayor McCarron stated that City Manager Schumacher will be temporarily appointed to the Carroll County Regulatory Commission at Monday's regular council meeting.

Mayor McCarron stated he will make the appointments to the newly formed Design Standard Review Board at Monday's meeting.

Mayor McCarron advised that the accounts payable for February 2009 would be considered for approval at Monday's meeting.

Council member Chamberlain asked the City if the amount contributed annually to the Taneytown Volunteer Fire Company could be increased. Council member Chamberlain also asked if the impact fees could be increased to offset the increased contribution.

Councilmember/Committee reports will be presented at Monday's council meeting.

The Mayor and Council heard concerns and comments from the audience.

With no other business, the meeting was adjourned at 10:07 P.M. on motion by Councilmember Ebaugh.

Respectfully Submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

**Council Meeting
February 9, 2009**

The Mayor and City Council met Monday, February 9, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Zambetti, Ebaugh, Heine were present. Mayor Pro Tem Boisvert and Councilmember Chamberlain were not present. Also present were City Manager Schumacher, Clerk/Treasurer Quinn, City Attorney Gullo and Zoning Administrator Wieprecht and Parks and Recreation Director Mitchell.

Councilmember Heine led the Pledge of Allegiance.

The minutes of January 7th and January 12, 2009 were unanimously approved on motion by Councilmember Heine. The revised minutes of November 5th, 2008 were approved unanimously on motion by Councilmember Ebaugh.

Mayor McCarron delivered his 2008 State of the City address.

Councilmember Ebaugh motioned to adopt the RFP presented by SunTrust Bank for the refinancing of the pension obligation. The motion passed unanimously. The City will request an extension from SunTrust to hold the interest rate of 2.71% until March 9, 2009.

Councilmember Heine motioned to adopt Ordinance No. 2009-01: General Obligation Pension Contribution Bond Ordinance. The motion passed unanimously.

A discussion was held between the Mayor and Council, Mr. Garnett Bean and Mr. John McGuire, counsel for Mr. Bean, regarding Resolution No. 2008-03 Bean Property Annexation and the Bean Property Annexation Agreement. Resolution No. 2008-03 Bean Property Annexation and the Bean Property Annexation Agreement was tabled until Mayor Pro Tem Boisvert and Councilmember Chamberlain can be present and annexation language can be clarified by City Attorney Gullo.

Resolution No. 2008-16: New Water/Sewer Rates for Fiscal Year 2010 was adopted on motion by Councilmember Zambetti. The motion passed unanimously.

Resolution No. 2009-02, Water Allocations through March 2, 2009, was passed unanimously on motion by Councilmember Zambetti.

The Creekside Agreement was adopted on motion by Councilmember Ebaugh. The motion passed unanimously.

Resolution No. 2009-03: Capital Improvement Program, Fiscal Years 2009-2014 on motion by Councilmember Heine. The motion passed unanimously.

City Manager Schumacher presented his monthly report (made part of these minutes). City Manager Schumacher stated he will proceed with the study on the \$30.00 Sewer Base Fee.

City Attorney Gullo presented his monthly report (made part of these minutes). City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on each, including the Stumptown Road property owner's annexation, the Cranemaster property annexation, the upcoming meeting between MDE and the City, and the Ikex property. A discussion followed.

Mayor McCarron appointed City Manager Schumacher to the Carroll Cable Regulatory Commission.

Discussion was held on the sidewalk improvement program, specifically whether the improvement program will include the City designating handicap parking areas throughout the city. City Manager Schumacher stated the City received a letter from the Carroll County Government Site Compliance Inspector regarding the placement of a handicapped parking space in front of the post office on Middle Street.

Mayor McCarron stated he has finalized the appointments to the newly formed Design Standard Review Board. They are Alice Unger, Henry Heine, Jim Scott, Cynthia Lamirande and George Naylor. Councilmember Ebaugh motioned to accept the appointments. The motion passed with 2 yeas and 1 abstention. Councilmember Heine abstained.

The Accounts Payables were approved on motion by Councilmember Heine.

Councilmember Ebaugh recommended the Mayor and Council read the articles contained in the Maryland Municipal Magazine regarding the media and meeting minutes.

Councilmember Zambetti stated the Creamery Building committee has received three proposals for the engineering study.

Mayor McCarron stated the Mayors Conference is this week.

The Mayor and Council heard concerns and comments from the audience.

With no other business, the open meeting was adjourned at 9:30 P.M on motion by Councilmember Heine.

Respectfully submitted by:

**Linda Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

March 4, 2009

The Mayor and City Council met Wednesday, March 4, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron, Mayor Pro Tem Boisvert and Council Members Zambetti, Ebaugh, Heine and Chamberlain were present. Also present were City Manager Schumacher, City Attorney Gullo, City Clerk/Treasurer Quinn, and Zoning Administrator Wieprecht. The meeting was opened with the Pledge of Allegiance led by Mayor Pro Tem Boisvert.

The minutes of February 4th and February 9th, 2009 were reviewed. Councilmember Chamberlain requested the February 4th minutes include his request for the City to increase the amount donated to the Taneytown Volunteer Fire Company and to explore the possibility of increasing impact fees to offset the cost to the City of the donation. Councilmember Zambetti requested the February 9th minute's language be clarified in the third paragraph in making reference to the minutes of November 2008.

Mayor McCarron stated that Resolution No. 2008-03 Bean Property Annexation, and Bean Property Annexation Agreement were on Monday's agenda for introduction. City Attorney Gullo clarified the terms of the Annexation Agreement for the Mayor and Council. A discussion followed.

Mayor McCarron further advised that Monday's agenda includes adoption of Resolution No. 2009-03: Water Allocations through April 1, 2009.

City Manager Schumacher reviewed highlights of his monthly report (made part of these minutes). City Manager Schumacher reported on the Baptist Church test well completion, Tanescape Project progress, Antrim Boulevard Bypass and the federal economic recovery package. City Manager Schumacher stated he has received a request from the Taneytown Volunteer Fire Company for assistance with payment of the Fire Company's trash dumpster fees. Brett Six, representative from the Fire Company, addressed the Mayor and Council and briefly described the funding need. A discussion followed.

City Attorney Gullo reviewed highlights of his monthly report (attached and made part of these minutes). City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on each, including the Cranemaster Annexation Agreement, Stumptown Road property owner's annexation. A discussion followed.

A special meeting was scheduled for March 17, 2009 at 7:30 PM in the City Council chambers for adoption of the Cranemaster Annexation agreement and Ordinance #04-2009 General Obligation Bond Anticipation Note- York Street Pumping Station.

Mayor McCarron stated a committee has been formed to explore ways to bring the indoor recreation center to reality. Parks and Recreation Director, Robert Mitchell, presented the Mayor and Council with a report on the outcome of three committee meetings that were held regarding the creation of an Indoor Community Recreation Center. A discussion

followed. Comments were heard from additional Recreation Center committee members and citizens. It was determined the committee will identify three or four possible locations throughout the City for potential sites for the Center.

Mayor McCarron advised that the accounts payable and financial report for February 2009 would be considered for approval at Monday's meeting.

Mayor Pro Tem Boisvert updated the Mayor and Council on the Meade's Crossing Development.

Councilmember Ebaugh stated he has received a number of comments from citizens raising concerns about parking on York Street and Frederick Street during construction of Taneyscape.

Councilmember Zambetti stated he has asked City Manager Schumacher to explore a possible presentation by Maryland Department of the Environment on gray water usage. Councilmember Zambetti questioned if a procedure is in place that determines who responds to e-mails sent to all Councilmembers.

Mayor McCarron reminded the Mayor and Council the quarterly Maryland Municipal League meeting will be held on March 5, 2009 in Manchester.

Mayor McCarron stated the 2010 Census will be beginning in the near future and emphasized the importance of getting an accurate count for the City. Mayor McCarron stated he is considering forming a census committee for the City.

The Mayor and Council heard concerns and comments from the audience.

With no other business, the meeting was adjourned at 10:13 P.M. on motion by Councilmember Ebaugh.

Respectfully Submitted by:

Linda S. Quinn
Clerk/Treasurer

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Meeting

March 9, 2009

The Mayor and City Council met Monday, March 9, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Zambetti, Ebaugh, Heine, Chamberlain and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo and Zoning Administrator Wieprecht.

The minutes of February 4th and February 9th, 2009 were unanimously approved on motion by Councilmember Ebaugh.

Mayor McCarron issued a proclamation to Travis Robinson in appreciation of his outstanding volunteer efforts in the community. Mr. Robinson was recognized with the Prudential Spirit of Community Award.

Bill Isenberg addressed the council with safety concerns regarding increased traffic on Merwyn Drive likely resulting from ongoing streetscape construction. Mr. Isenberg also expressed concern with noise generated by modified vehicle exhaust systems, requesting that council consider both issues.

Mayor McCarron advised that resolution 2008-03, Bean Property Annexation, and the Bean Property Annexation Agreement are eligible for adoption. Attorney Gullo reviewed aspects of the Annexation Agreement. Councilmember Chamberlain moved to approve the Bean Annexation Agreement. The motion passed 4 to 1, with council member Heine casting the dissenting vote. Council member Chamberlain moved to pass Resolution 2008-03 Bean Property Annexation. The motion passed 4 to 1, with council member Heine casting the dissenting vote.

Resolution No. 2009-04, Water Allocations through April 1, 2009, was passed unanimously on motion by Councilmember Ebaugh.

City Manager Schumacher provided an update on his monthly report, prompting discussion regarding an indoor recreation center, development of grey water systems, municipal wells, handicapped parking and the FY 2010 budget. City manager Schumacher advised the council that an existing storm drain at Memorial Park will likely need to be replaced in conjunction with the streetscape project.

Council provided consensus that an increased donation to the Taneytown Volunteer Fire Company will be included with the FY 2010 budget, and that the company's other water and storm water related requests were acceptable.

City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on Stumptown Road property owner's annexation, and Cranemasters property annexation.

Council member Chamberlain requested that safety improvements be made to the east driveway of Roberts Mill Park.

The Accounts Payables were approved on motion by Councilmember Heine.

The Monthly Financial Report was unanimously approved on motion by council member Heine.

The Mayor and Council heard concerns and comments from the audience.

With no other business, the open meeting was adjourned at 9:34 P.M on motion by Councilmember Chamberlain.

Respectfully submitted by:

**Jim Wieprecht
Zoning Administrator**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

**Council Workshop
April 8, 2009**

The Mayor and City Council met Wednesday, April 8 2009 at 7:30 P.M. in the City Council Chambers. Mayor Pro Tem Boisvert and Councilmembers Zambetti, Ebaugh, and Chamberlain were present. Mayor Pro Tem Boisvert stated Mayor McCarron's arrival will be delayed. Mayor Pro Tem officiated in the Mayor's absence. Also present were City Manager Schumacher, City Attorney Gullo, City Clerk/Treasurer Quinn, and Zoning Administrator Wieprecht. The meeting was opened with the Pledge of Allegiance led by Councilmember Ebaugh.

The minutes of March 4th and March 9th, 2009 were reviewed. Councilmember Ebaugh noted Mayor Pro Tem Boisvert's name was inadvertently omitted from the roll call of the March 4th minutes.

Mayor Pro Tem Boisvert opened the Public Hearing on the Fiscal Year 2010 Operating Budget. Comments were heard from councilmembers, city staff and the audience. Mayor Pro Tem stated she will hold the hearing open for additional public comment. Mayor Pro Tem Boisvert closed the hearing at 9:30 P.M.

Mayor Pro Tem Boisvert stated that Resolution No. 2009-06 Cranemaster Property Annexation is on the agenda for introduction. City Attorney Gullo stated he has prepared a schedule to insure the annexation process is expedited. A discussion followed.

Mayor Pro Tem Boisvert further advised that Monday's agenda includes adoption of Resolution No. 2009-05: Water Allocations through May 1, 2009.

Mayor Pro Tem Boisvert stated that the Stumptown Public Works Agreement is on the agenda for adoption. City Attorney Gullo explained the steps required to execute the PWA.

Mayor Pro Tem Boisvert further stated that the Lorien Public Works Agreement is on the agenda for adoption.

Mayor Pro Tem Boisvert advised that the EnerNoc-PJM Services Agreement is on the agenda for adoption. A discussion followed.

City Manager Schumacher reviewed highlights of his monthly report (made part of these minutes). City Manager Schumacher reported on the renewal of the Chamber of Commerce Lease and the Catholic Charities/Head Start Lease. City Manager also reported on the Comprehensive Water Supply Plan, the Water Re-use Plan, Antrim Boulevard Bypass and Tanescape.

City Attorney Gullo reviewed highlights of his monthly report (attached and made part of these minutes). City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on each, including the Cranemaster Annexation Agreement, Stumptown Road Public Works Agreement, Lorien Public Works Agreement and Creekside Development Letter of Credit reduction request.

Councilmember Chamberlain stated his concern at the placement of a stop sign at Roberts Mill Road and Roth Avenue. Councilmember Chamberlain stated the sign's placement does not make it easily visible. City Manager Schumacher stated he will ask Police Chief Tyler to explore the possibility of repositioning the sign.

Mayor Pro Tem Boisvert advised that the accounts payable and financial report for March 2009 would be considered for approval at Monday's meeting. Councilmember Chamberlain asked if the new accounting software could generate a report that reflects payments to independent contractors. Clerk/Treasurer Quinn stated she will distribute the report at Monday's meeting.

Marvin Flickinger addressed the Mayor and Council regarding the City's pension plan. Mr. Flickinger made reference to an article published in today's Carroll County Times stating the Town of Sykesville is considering the possibility of entering the Maryland State Retirement Plan and rolling over their current 401A retirement plan without any future costs to the taxpayers. Mr. Flickinger requested the City hire an independent party to study if the City of Taneytown made the best decision when it entered the State Retirement Plan. The Mayor and Council determined the City will prepare an internal study and report back to the Mayor and Council in June with the information.

Robert Miller, Vice President of the Taneytown Chamber of Commerce addressed the Mayor and Council. Mr. Miller requested the Mayor and Council consider renewal of the one year lease with the Taneytown Chamber of Commerce located at 24 E. Baltimore Street. A discussion followed.

Mayor Pro Tem Boisvert stated the annual lease with Catholic Charities/Head Start Program for rental of the City's Community Center is up for renewal in July 2009. A discussion followed.

Councilmember Ebaugh asked what the schedule is for televising the City Council meetings. Mayor McCarron stated the April 13th City Council meeting will be televised.

Councilmember Chamberlain stated the indoor sports recreation center committee is researching grants for the completion of a feasibility study for the center

The Mayor and Council heard concerns and comments from the audience.

With no other business, the meeting was adjourned at 9:38 P.M. on motion by Councilmember Ebaugh.

Respectfully Submitted by:

Linda S. Quinn
Clerk/Treasurer

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

**Council Meeting
April 13, 2009**

The Mayor and City Council met Monday, April 13, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Zambetti, Ebaugh, Heine, Chamberlain and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk/Treasurer Quinn and Zoning Administrator Wieprecht.

The minutes of March 4th and March 9th, 2009 were unanimously approved on motion by Mayor Pro Tem Boisvert.

Mayor McCarron advised that Resolution 2009-06, Cranemaster Annexation Resolution will be introduced this evening.

Resolution No. 2009-05, Water Allocations through May 1, 2009, was passed unanimously on motion by Mayor Pro Tem Boisvert.

Councilmember Ebaugh motioned to adopt the Stumptown Public Works Agreement. The motion passed unanimously.

Lorien Public Works Agreements passed unanimously on motion by Councilmember Chamberlain.

EnerNoc-PJM Services Agreement was passed on motion by Councilmember Zambetti.

City Manager Schumacher stated that MDE will accept the initial design for the ENR system analysis, therefore the CDM Engineering Agreement does not have to be implemented. No action is required on this.

The Memo of Understanding- Water Recharge Credits passed unanimously on motion by Councilmember Chamberlain.

The Memo of Agreement- Water Recharge Credits, as amended, passed unanimously on motion by Councilmember Heine.

City Manager Schumacher provided an update on his monthly report, prompting discussion regarding replacing water lines on Frederick and York Streets during the Tanescape construction. City Manager Schumacher requested the Mayor and Council give their consensus to proceed with replacement. City Manager Schumacher will provide the Mayor and Council with a cost for this part of the project. City Manager Schumacher stated the City would like to have an underground conduit installed that would run from City Hall to the Taneytown Museum, Taneytown Fire Company, Taneytown Police Station and the Creamery Building during the Streetscape construction.

City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on the amount of reduction in the Creekside Development Letter of Credit. Councilmember Chamberlain motioned to reduce the Creekside Development Letter of Credit to \$1,283,650. The motion passed unanimously.

Councilmember Ebaugh requested the placement of a stop sign at Roberts Mill Road and Taney Drive. City Manager Schumacher stated he will forward this request to Police Chief Tyler to look into. Chief Tyler's recommendation on the repositioning of the stop sign at Roberts Mill Road and Roth Avenue has not been received.

The Mayor and Council scheduled a budget workshop on April 14, 2009 at 7:30 P.M.

The Accounts Payables were approved unanimously on motion by Mayor Pro Tem Boisvert.

The Monthly Financial Report was unanimously approved on motion by councilmember Heine.

The renewal of the Chamber of Commerce lease, as amended, was accepted unanimously on motion by Councilmember Chamberlain. A discussion followed. City Attorney Gullo will amend the lease to include language stating the Chamber of Commerce will be responsible for routine maintenance, such as snow removal, changing of light bulbs, etc.

Councilmember Heine stated the police department has completed and submitted a COPS grant application. The grant will pay for two full time police officers for three years. Councilmember Heine thanked everyone involved who assisted in preparing the grants application.

Councilmember Zambetti stated the Creamery Building Committee received the results of the engineering study completed for the Creamery Building and the results will be reviewed at the committee's April 24, 2009 meeting.

The Mayor and Council heard concerns and comments from the audience.

With no other business, the open meeting was adjourned at 9:10 P.M on motion by Councilmember Chamberlain.

Respectfully submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

May 6, 2009

The Mayor and City Council met Wednesday, May 6, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Zambetti, Ebaugh, Heine, Chamberlain and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk/Treasurer Quinn and Zoning Administrator Wieprecht.

Council member Heine led the Pledge of Allegiance.

The minutes of April 6th, April 8th, April 13, April 14th and April 14th closed session were reviewed. Councilmember Ebaugh requested the April 14th Council Budget Workshop minutes be revised to state the Fiscal Year 2010 salaries for City employee's be re-examined in January 2010. Council member Chamberlain requested the April 8th minutes be revised to state the Town of Sykesville is considering the possibility of entering the Maryland State Retirement Plan. Council member Zambetti requested the April 13th minutes be changed to state the underground conduit being installed on Baltimore Street would run from City Hall to the Taneytown Museum at 24 E. Baltimore Street, the Taneytown Fire Company, the Taneytown Police Station and the Creamery Building.

Mayor McCarron stated that Ordinance No. 02-2009: Fiscal Year 2009-2010 Operating Budget and Capital Budget is on the agenda for introduction. A discussion followed.

Mayor McCarron stated that Monday's agenda includes adoption of Resolution No. 2009-07: Water Allocations through June 1, 2009.

Mayor McCarron stated the Chamber of Commerce, Inc. – 24 E. Baltimore Street, Lease Renewal is on the agenda for adoption.

Mayor McCarron further stated the Right of Entry Agreement with SHA is on the agenda for adoption. City Attorney Gullo stated a storm drain system has been installed near the Creamery Building as a result of the Streetscape Project. The Right of Entry Agreement will grant SHA an easement to maintain the storm drain system.

City Manager Schumacher reviewed highlights of his monthly report (made part of these minutes). City Manager Schumacher reported on the Comprehensive Water Supply Plan, the Water Re-use Plan, Well #9 and Well # 12 developments and the Streetscape project. A discussion followed.

City Attorney Gullo reviewed highlights of his monthly report (attached and made part of these minutes). City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on each, including the Cranemaster Annexation Agreement, Headstart Lease,

the Evapco Public Works Agreement and the Stumptown Road Public Works Agreement. The Mayor and Council directed City Attorney Gullo to revise the Catholic Charities/Headstart Lease to state they would be responsible for routine maintenance of the building they occupy at Roberts Mill Park.

Council member Chamberlain distributed pictures of Roberts Mill Road and Roth Avenue and shared his concern at the placement of a stop sign at Roberts Mill Road and Roth Avenue. Councilmember Chamberlain stated the sign's placement does not make it easily visible to vehicles. Police Chief Tyler stated he will be conducting a speed survey and traffic count and present his findings at the June meeting and offer possible solutions to the concern.

Council member Chamberlain questioned if it would be feasible to build an additional parking lot in the grassy areas behind Food Lion to accommodate patrons of Roberts Mill Park. City Manager Schumacher stated the Parks Department received a \$120,000. grant for improvements to Roberts Mill Park that could possibly assist in the cost of a parking lot.

City Manager Schumacher stated the high bid for the disposal of the police seizure vehicle, a 1998 Mercedes, was \$10,000.00.

Mayor McCarron advised that the accounts payable and financial report for April 2009 would be considered for approval at Monday's meeting

City Attorney Gullo explained the procedure that will take place to swear in the new Council members and elect the new Mayor Pro Tem at Monday's meeting.

Police Chief Tyler reviewed two options for installing a secured entrance to the City Hall offices.

City Manager Schumacher stated the Parks Director has distributed a booklet prepared by ARRO engineering consultants to the Council. The booklet includes conceptual designs, cost estimates and related services for improvements to Bollinger Park and Memorial Park.

A discussion was held regarding the activation of the security gate at Carroll Vista.

Mayor McCarron stated he would like to discuss parking concerns resulting from the Streetcape project at Monday's meeting.

The Mayor and Council heard concerns and comments from the audience.

Paul Hartman from the Freedom Center stated he addressed the Mayor and Council approximately a year ago concerning handicap access to the sidewalk on Grand Avenue. Mr. Hartman stated he has not witnessed any changes made and questioned the status. City Manager Schumacher stated the property questioned does not belong to the City and he will research the concern.

Mayor McCarron stated Thursday, May 7th, 2009 is the National Day of Prayer and there will be a brief prayer ceremony outside City Hall at 12 noon. The public is invited to attend.

With no other business, the meeting was adjourned at 10:00 P.M. on motion by Council member Chamberlain.

Respectfully Submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

**Council Meeting
May 11, 2009**

The Mayor and City Council met Monday, May 11th, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Zambetti, Ebaugh, Heine, Chamberlain and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk/Treasurer Quinn, Parks and Recreation Director Mitchell, Economic Development Director McCormick, Public Works Director Weaver and Zoning Administrator Wieprecht.

Council member Chamberlain led the pledge of allegiance.

The minutes of April 6th, April 8th, April 13, April 14th and April 14th closed session were unanimously approved, after revisions, on motion by Mayor Pro Tem Boisvert.

Ordinance No. 02-2009 Fiscal Year 2009-2010 Operating Budget and Capital Budget was passed unanimously on motion by Council member Zambetti.

Resolution No. 2009-07, Water Allocations through June 1, 2009, was passed unanimously on motion by Council member Ebaugh.

Mayor Pro Tem Boisvert motioned to adopt the Chamber of Commerce – 24 E. Baltimore Street. Lease Agreement. The motion passed unanimously.

Council member Chamberlain motioned to approve a letter to Catholic Charities stating the City was not going to renew the Head Start Lease on the same terms as in the previous lease and a new lease will be presented to Catholic Charities prior to the expiration of the existing lease. The motion passed unanimously. This will allow both parties to meet within 30 days and discuss the terms.

Right of Entry Agreement with State Highway Administration passed unanimously on motion by Mayor Pro Tem Boisvert.

EVAPCO Public Works Agreement No. 2009-4 was approved unanimously on motion by Council member Chamberlain.

Approval of the high bid of \$10,000.00 for the sale of the 1998 Mercedes police seizure vehicle was passed unanimously on motion by Council member Ebaugh.

Council member Heine made a motion to accept the proposal of \$2,078.00 to Protective Security, Inc. for installation of an intercom camera and monitor at City Hall. The motion passed unanimously.

City Manager Schumacher provided an update on his monthly report, prompting discussion regarding replacing water lines on Frederick and York Streets during the Tanescape construction. Representatives Dennis German, John Hurchrowski and Eddie Poffenberger from State Highway Administration presented the Mayor and Council with the proposed plans. City Manager Schumacher requested the Mayor and Council give their consensus to proceed with replacement. City Manager Schumacher will provide the Mayor and Council with a cost for this part of the project. City Manager Schumacher also presented information from Maryland Department of the Environment regarding recovery funding and the Carroll County proposed Pathways Plan.

Mayor McCarron requested the Mayor and Council go on record stating parking meter use in the municipal parking lot will not be enforced for business patrons during the Streetscape construction. Mayor McCarron also requested City staff park in the municipal parking lot in the rear of City Hall during this time. Discussion also took place regarding the installation of new parking meters.

Citizens from York Street addressed the Mayor and Council and requested assistance from the City and State Highway Administration with the process of determining who is responsible for the removal of four diseased Sycamore trees on York Street.

City Attorney Gullo reviewed highlights of his monthly report (attached and made part of these minutes). City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on each, including the Cranemaster Annexation Agreement, Headstart Lease, the Evapco Public Works Agreement and the Stumptown Road Public Works Agreement.

Mayor McCarron thanked Council member Chamberlain for serving on the City Council for the last four years and wished him well in his future endeavors. Dan Zaccanni addressed the Mayor and Council and thanked Council member Chamberlain for his four years of dedicated service as a council member.

Council member stated he would like to clarify the Town of Sykesville has a 401 A retirement plan, which is exclusively the municipalities contributions, whereas the City of Taneytown had a 401K retirement plan, which contained employee and municipality contributions, which placed limitations on the rollover of the funds to the Maryland State Retirement Plan.

Parks and Recreation Director Mitchell reviewed the conceptual designs, cost estimates and related services for improvements to Bollinger Park and Memorial Park prepared by ARRO Engineering Consultants. A discussion followed.

Mayor McCarron swore in new Council members Jacquelyn Boisvert, Diane Foster, and Angelo Zambetti.

Council member Boisvert was nominated to fill the position of Mayor Pro Tem by Council member Foster. Council member Heine motioned to accept Council member Boisvert as Mayor Pro Tem. The motion passed unanimously.

The Accounts Payables were approved unanimously on motion by Mayor Pro Tem Boisvert.

The Monthly Financial Report was unanimously approved on motion by Council member Zambetti.

Mayor Pro Tem Boisvert motioned to approve the appointment of Gary Smith to the Parks and Recreation Advisory Committee. The motion passed unanimously.

Economic Development Director McCormick stated the Creamery Building Committee received the results of the engineering study completed for the Creamery Building and the results will be reviewed at the committee's April 24, 2009 meeting.

The Mayor and Council heard concerns and comments from the audience. Lisa Croft of 432 Red Tulip Court addressed the Mayor and Council regarding parking issues on Red Tulip Court.

Mayor McCarron reminded everyone of this year's deadline for legal action requests for the Maryland Municipal League Convention held in June.

With no other business, the open meeting was adjourned at 9:48 P.M on motion by Councilmember Ebaugh.

Respectfully submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

June 3, 2009

The Mayor and City Council met Wednesday, June 3, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk/Treasurer Quinn, Zoning Administrator Wieprecht, Economic Development Director McCormick, Parks and Recreation Director Mitchell and Chief of Police Tyler.

Council member Foster led the Pledge of Allegiance.

Mayor McCarron opened the public hearing for the Cranemaster Property Annexation. City Attorney Gullo gave an overview of the annexation. Vice President Barry Isringhausen from B & B Properties, LLC/Cranemaster addressed the Mayor and Council and presented a brief history and description of their business. Economic Development Director McCormick addressed the Mayor and Council and stated the positive economic impact Cranemaster has in the community. The Mayor heard comments from the public. There were none. The public hearing closed at 7:50 PM.

The minutes of May 6th and May 11th, 2009 were reviewed. Councilmember Ebaugh requested the May 6th minutes be revised to add the name Schumacher to the third paragraph of the second page. Councilmember Ebaugh requested the May 11th minutes be revised to add the name Mitchell to the seventh paragraph of the second page.

Mayor McCarron stated that Resolution No. 2009-06: Cranemaster Annexation is on the agenda for adoption on Monday.

Mayor McCarron stated that Monday's agenda includes adoption of Resolution No. 2009-08: Water Allocations through July 1, 2009.

Mayor McCarron stated the Catholic Charities/Head Start Lease Renewal is on Monday's agenda for adoption.

Mayor McCarron further stated Monday's agenda includes adoption of the Fiscal Year 2009 Budget Amendments.

Approval of the bid award for Fiscal Year 2009 audit services is also on the agenda for Monday's adoption.

City Manager Schumacher reviewed highlights of his monthly report (made part of these minutes). City Manager Schumacher reported on his study on possibly reducing the \$30.00 Sewer Base Fee charged to each water and sewer account. Based on his findings and analysis

done by City financial advisors, Davenport and Company, LLC, City Manager Schumacher stated if the fee were to be reduced, it should be done over a several year period , to lessen the financial impact on the City. City Manager Schumacher recommended not reducing the \$30.00 Base Fee at this time, but to wait until the City can begin to recognize an increase in revenue from Benefit Assessments. Council member Zambetti stated he had requested a study to determine a more equitable way to levy the fee, based on the amount of EDU usage. City Manager Schumacher stated he will have that phase of the study completed for the July Mayor and Council Meeting. City Manager Schumacher also reported on the Comprehensive Water Supply Plan, MDE/Recovery Funding, Antrim Boulevard Extension, the RFP for the sidewalk improvement plan and the Streetscape project.

City Attorney Gullo reviewed highlights of his monthly report (made part of these minutes). City Attorney Gullo reviewed pending legal matters and updated the Mayor and Council on each, including the Cranemaster Annexation Agreement, and the Stumptown Road Public Works Agreement. City Attorney Gullo also reported on his research regarding adoption of a noise ordinance in the City.

Council member Zambetti questioned the status of the parking issue raised regarding Red Tulip Court at the May 11th, 2009 City Council Meeting. City Manager Schumacher stated there are a number of concerns, including parking, that need to be addressed on Red Tulip Court and he would like to meet with the Mayor, Zoning Administrator Weiprecht and Police Chief Tyler in the near future.

Mayor McCarron appointed Council members Ebaugh and Heine along with Police Chief Tyler to form a committee for the purpose of determining what action should be taken as a result of Chief Tyler's study on the need for placement of stop signs on Roberts Mill Road.

Mayor McCarron advised that the accounts payable and financial report for May 2009 would be considered for approval at Monday's meeting.

Mayor McCarron stated he would like to appoint City Manager Schumacher to carry the City flag at the Parade of Flags ceremony at the Maryland Municipal League convention.

A discussion was held regarding the drainage problem at Memorial Park. The Mayor and Council determined a study should be done to determine what options are available to remedy the situation.

The Mayor and Council gave Public Works Director Weaver approval to extend the yellow paint on the curb on York Street at Record Lane to allow vehicles to safely exit Record Lane onto York Street.

Mayor McCarron appointed Council member Foster to be the liaison to the Parks and Recreation Department and liaison to the Antrim Boulevard Bypass Greenway Study.

The Mayor and Council heard concerns and comments from the audience.

Mayor McCarron stated he attended the rededication of Cockney's Tavern.

Mayor McCarron stated he attended the Torch Run for Special Olympics.

Mayor McCarron stated Saturday, June 6, 2009 is the Taneytown Relay for Life sponsored by Carroll Vista.

Mayor McCarron stated the annual joint Carroll/Frederick County Chapter MML meeting is June 10th, 2009.

With no other business, the meeting was adjourned at 9:40 P.M. on motion by Council member Ebaugh.

Respectfully Submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

**Council Meeting
June 8, 2009**

The Mayor and City Council met Monday, June 8th, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Foster, Zambetti, and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk/Treasurer Quinn, Parks and Recreation Director Mitchell, and Zoning Administrator Wieprecht.

Mayor Pro Tem Boisvert led the pledge of allegiance.

The minutes of May 6th and May 11th, 2009 were unanimously approved, after revisions, on motion by Council member Foster.

Resolution No. 2009-06: Cranemaster Annexation Resolution was passed unanimously on motion by Council member Zambetti. A discussion followed.

Resolution No. 2009-08, Water Allocations through July 1, 2009, was passed unanimously on motion by Council member Foster.

Mayor Pro Tem Boisvert motioned to adopt the Fiscal Year 2009 Budget Amendments. The motion passed unanimously.

Mayor Pro Tem Boisvert motioned to adopt the Catholic Charities/Head Start lease renewal. The motion passed unanimously.

The bid for the Fiscal Year 2009 audit services was awarded to Draper and McGinley, P.A., Certified Public Accountants and Financial Consultants, on motion by Council member Zambetti. The bid amount was \$13,250.00.

The Route 194 Water Line Contract approval was postponed. City Manager Schumacher stated he has not received the cost of the project from Kibler Construction Company.

City Manager Schumacher provided an update on his monthly report.

City Attorney Gullo provided an update on his monthly report. A discussion ensued regarding the Sewell property annexation. Council member Heine motioned to temporarily suspend City consideration of the annexation. The motion passed unanimously.

The Accounts Payables were approved unanimously on motion by Mayor Pro Tem Boisvert.

The Monthly Financial Report was unanimously approved on motion by Council member Zambetti.

Mayor McCarron stated he would like to move discussion of the information request regarding the City's 2006 entry in the State Retirement System to unfinished business on the July 2009 agenda, due to the absence of council members Ebaugh and Heine.

The reappointment of Jim LeFaivre to the Taneytown Planning and Zoning Commission was approved unanimously on motion by Mayor Pro Tem Boisvert.

Council member Zambetti reminded everyone that Carroll County will hold a presentation of their master plan on Thursday June 11th at Francis Scott Key High School at 7:00 PM.

Mayor McCarron reminded everyone the annual joint Carroll/Frederick County Chapter MML meeting is June 10th, 2009

Judith Archie requested she be allowed to address the Mayor and Council. She stated she was speaking on behalf of the sports programs and parents who use the park. She presented photographs and a list of concerns regarding maintenance at the City parks. She stated there is a large group of volunteers who would be willing to give their time to improve the areas of concern. Mayor McCarron suggested a meeting for all interested to prioritize how to remedy the issues presented.

With no other business, the open meeting was adjourned at 8:42 P.M on motion by Council member Foster.

Respectfully submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

July 8, 2009

The Mayor and City Council met Wednesday, July 8, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Heine, Zambetti, and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk/Treasurer Quinn, Zoning Administrator Wieprecht, Economic Development Director McCormick, Parks and Recreation Director Mitchell.

Council member Zambetti led the Pledge of Allegiance.

The minutes of June 3rd and June 8th, 2009 were reviewed. Mayor McCarron requested the June 3rd, 2009 minutes be revised to add liaison to the Antrim Boulevard Bypass Study to Council member Foster's appointments.

Mayor McCarron displayed a plaque presented to the City from the Governor citing the City as a "Smart Site". The City was recognized for cooperation with State Highway Administration during the Streetscape Project.

Bob Sokolowski, Chairman of the Creamery Building Committee, and Dean Camlin, AIA, LEED AP, presented the results of the Feasibility Study conducted by Dean Robert Camlin Architect and Assoc., Inc. A discussion followed. The Committee is asking approval to proceed to the next step of a business feasibility study.

Mr. Joel Moskowitz, one of the two property owners involved in the Stumptown Road annexation, addressed the Mayor and Council. Mr. Moskowitz requested the Mayor and Council consider allowing both of the owners of the properties involved to finance the benefit assessment fees over a period of time. Mr. Don Stonsifer, the owner of the second property to be annexed questioned why two hook-up fees had to be paid if one lateral was being installed. City Attorney Gullo stated the hook up fees were based on two EDU's allocated.

Mayor McCarron stated that Monday's agenda includes adoption of Resolution No. 2009-09: Water Allocations through August 1, 2009.

Mayor McCarron further stated Monday's agenda includes adoption of Resolution No. 2009-10: Legacy Application.

City Manager Schumacher reviewed highlights of his monthly report (made part of these minutes). City Manager Schumacher stated staff is preparing for a water workshop presentation to the Mayor and Council at the August workshop meeting. City Manager Schumacher presented information regarding the draft comprehension plan in relation to the City's Wastewater Treatment Plant capacity. City Manager Schumacher also reported on the

Antrim Boulevard Extension, the RFP for the sidewalk improvement plan and the Streetscape project.

City Attorney Gullo reviewed highlights of his monthly report (made part of these minutes).

Mayor McCarron stated the information requested regarding the City's entry into the State Retirement System in 2006 was distributed to the Mayor and Council for their review.

Council member Heine stated the committee tasked with researching the placement of stop signs on Roberts Mill Road would like to recommend stop signs be placed at the intersections of Roth Avenue, Taney Avenue, and Carroll Heights.

Council member Zambetti questioned the status of the purchase of the emergency generator for the police department. City manager Schumacher stated City Engineers, CDM, is researching the generator capacity required and will make a recommendation.

Council member Zambetti stated he believed in his opinion the parks volunteer program should fall under the supervision of Parks and Recreation Director Mitchell.

Parks and Recreation Director Mitchell reviewed the results of the bids submitted for the Roberts Mill Park Improvement Project. Parks and Recreation Director Mitchell requested the Mayor and Council consider approving City Engineer, CDM, recommendation for the storage building and pavilion award to Hoover Grading and Paving and the playground award to Playground Specialists, Inc. at Monday's meeting.

Mayor McCarron advised that the accounts payable and financial report for June 2009 would be considered for approval at Monday's meeting.

The Mayor and Council heard concerns and comments from the audience.

Council member Zambetti stated the commencement of the York Street Pumping Station project is awaiting the Streetscape project schedule from State Highway Administration showing the date the sewer line replacement will be completed on York Street. A discussion followed.

With no other business, the meeting was adjourned at 10:05 P.M. on motion by Council member Ebaugh.

Respectfully Submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

**Council Meeting
July 13, 2009**

The Mayor and City Council met Monday, July 13th, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, Heine and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk/Treasurer Quinn, Parks and Recreation Director Mitchell, Police Chief Tyler, Economic Development Director McCormick, Zoning Administrator Wieprecht and City Engineer Dave Stuart.

Council member Ebaugh led the pledge of allegiance.

The minutes of June 3rd, and June 8th, 2009 were unanimously approved, after revisions, on motion by Council member Heine.

Resolution No. 2009-10: Legacy Application was passed unanimously on motion by Council member Zambetti. Economic Development Director McCormick requested an adjustment to the resolution be made to increase the amount of application to \$400,000.00.

Resolution No. 2009-9, Water Allocations through August 1, 2009, was passed unanimously on motion by Council member Ebaugh.

Council member Heine motioned to approve the bid award for the Roberts Mill Park storage building and pavilion for \$41,000. and \$44,000 respectively to Hoover's Grading and Paving. The motion passed unanimously.

Mayor Pro Tem Boisvert motioned to approve the bid award for the Roberts Mill Park playground for \$58,000. to Playground Specialists, Inc. The motion passed unanimously

City Manager Schumacher provided an update on his monthly report.

City Attorney Gullo provided an update on his monthly report. A discussion ensued regarding the Sewell property annexation.

Council member Heine motioned to temporarily suspend staff time and City consideration of the annexation. The motion passed unanimously.

Council member Zambetti motioned to approve allowing the Creamery Building Committee to proceed in obtaining a business feasibility study. The motion passed 4 in favor, with Council member Ebaugh casting the dissenting vote. A discussion followed.

The Mayor and Council requested City Attorney Gullo draft a recommendation regarding the creation of a handicap parking space in front of the Taneytown Post Office.

Corporal Brooks of the Taneytown Police Department presented the results of a traffic survey completed on Roberts Mill Road.

The Mayor and Council unanimously approved the placement of 4 way stop signs along with the painting of stop lines where needed at the intersections of Roberts Mill Road with Taney Drive, Roth Avenue and Carroll Heights Road on motion by Council member Heine.

Council member Zambetti motioned to approve the procurement of the backup power generator for the Taneytown Police Station. The motion passed unanimously.

The Kibler/SHA red line change order #4 for replacement of the 4” water line on Route 194 was rejected on motion by Mayor Pro Tem. The motion passed unanimously. A discussion followed.

The Accounts Payables were approved unanimously on motion by Council member Heine.

The Monthly Financial Report was unanimously approved on motion by Mayor Pro Tem Boisvert.

City Attorney Gullo presented the Mayor and Council with some financing options the City could offer to the Stumptown Road Annexation property owners. The item was tabled until next month’s meeting.

Council member Ebaugh thanked everyone who sent cards, flowers and offered their condolences at the passing of his stepmother.

Mayor McCarron stated he would like the Council to review the speed camera program information he distributed.

Mayor McCarron stated he would like to see the City’s recycling efforts increased.

Council member Foster stated she attended the Maryland Municipal League Convention and was impressed with myriad of training offered.

Council member Heine reminded the Mayor and Council of their intention to pay down debt if there is a surplus at the end of the year.

With no other business, the open meeting was adjourned at 10:00 P.M on motion by Council member Heine.

Respectfully submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

August 5, 2009

The Mayor and City Council met Wednesday, August 5, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, Heine, and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Director of Public Works Weaver, Zoning Administrator Wieprecht, City Consultant Hydrogeologist Steve Fisher, and City Consultant Engineer Dave Stewart.

The meeting was opened with the Pledge of Allegiance.

The minutes of July 8th and July 13th, 2009 were reviewed. Minutes of July 8th are to be revised to indicate council member Heine's presence, and correct city manager Schumacher's title on the second page. July 13th's minutes are to be revised to include council member Ebaugh's presence in the roll call. Council requested that going forward, items to be carried over to future months be noted as such in the minutes, to aid council members in tracking ongoing topics.

Mayor McCarron advised that most of the workshop would be dedicated to a staff presentation regarding the city's water supply system and related policies. City manager Schumacher began the presentation with background and current system information. Director of Public Works Weaver provided information regarding the current operation of the water system and recent improvements. City Engineer Stewart reviewed the primary components of the water system. City Manager Schumacher presented projected future demand for the system and its relation to the ongoing comprehensive plan update. City Hydrogeologist Fisher presented the city's hydrogeologic plan and water resources report, explaining the data used in determining the plan. City Attorney Gullo reviewed pending issues that the city must address to complete a comprehensive water policy, presenting several options the city might consider. Several questions and further discussion on various sections of the presentation followed. Consensus of the council was to have critical path water items on their agenda for the next several months.

Attorney Gullo advised that an outline of a possible connection policy for properties with failing well or septic systems was distributed for council's review. Attorney Gullo stressed that the outline was for discussion purposes only.

Mayor McCarron suggested that due to the late hour, any other business be held for Monday August 10th's meeting.

The meeting was adjourned at 10:14 P.M. on motion by Council member Heine.

Respectfully Submitted by:

Jim Wieprecht
Zoning Administrator

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

**Council Meeting
August 10, 2009**

The Mayor and City Council met Monday, August 10th, 2009 at 7:32 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, Heine and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk/Treasurer Quinn, Public Works Director Weaver and City Hydrogeologist Fisher.

Council member Foster led the pledge of allegiance.

The minutes of July 8th and July 13th were unanimously approved, after revisions, on motion by Council member Zambetti.

The Bid Award for Street Repair and Storm Drain Construction was awarded to C. J. Miller, LLC in the amount of \$297,365.45 on motion by Council member Ebaugh. A discussion followed to reduce the number of speed bumps on Park Drive at Memorial Park to four. The item will be brought before the Parks and Recreation Advisory Committee for their recommendation.

Resolution No. 2009-11, Water Allocations through September 1, 2009, was passed unanimously on motion by Council member Heine.

City Manager Schumacher presented a list of action items to the Mayor and Council for their review as a follow up to the August 8, 2009 Mayor and Council Workshop Water Show presentation. Following discussion, the Mayor and Council reached consensus to move forward with the City Water Project Action Plan as presented.

City Manager Schumacher provided an update on his monthly report, including the Antrim Boulevard Bypass project, the police station generator, and the Waste Water Treatment Plant upgrade.

City Attorney Gullo provided an update on his monthly report. City Attorney Gullo stated a public hearing should be scheduled for September 9, 2009 to explain the details of the Development Rights and Responsibilities Agreement for Meade's Crossing and allow the public to comment on the agreement before it is placed on the agenda for final approval.

City Attorney Gullo reviewed a draft outline for the City's failed well and septic connection policy. City Attorney Gullo will present the final policy for adoption after minor revisions at next months Mayor and Council meeting.

The Accounts Payables were approved unanimously on motion by Mayor Pro Tem Boisvert.

The Monthly Financial Report was unanimously approved on motion by Council member Heine.

The speed camera program will be placed on the agenda next month for review.

Council member Zambetti requested the website contain links to documents on the agenda page.

Council member Foster requested the council review Zoning Ordinance 2005-22: Restricted Industrial. Councilmember Foster would like to amend the ordinance to remove the allowance of chemical laboratories in the City. City Attorney Gullo will research other municipalities to review the language used in their ordinances.

Council member Foster stated the Parks and Recreation Advisory Council is not pursuing the development of an indoor sports recreation facility. The Mayor and Council requested Zoning Administrator Wieprecht to determine what areas of the City would allow such a facility after which EDC Director McCormick can further explore outside business interest in the project.

With no other business, the open meeting was adjourned at 10:00 P.M on motion by Council member Foster.

Respectfully submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

September 9, 2009

The Mayor and City Council met Wednesday, September 9, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, Heine, and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, Clerk-Treasurer Quinn, Zoning Administrator Wieprecht, Economic Development Director McCormick and City Consultant Engineer Dave Stewart.

The meeting was opened with the Pledge of Allegiance, led by Mayor Pro Tem Boisvert.

The minutes of August 5th and August 10th, 2009 were reviewed.

Mayor McCarron opened the public hearing on the Development Rights and Responsibility Agreement: Meade's Crossing Development. City Attorney Gullo introduced the Agreement and stated it puts into a contract between the developer and the City the obligations that have to be fulfilled in order to complete the development. City Attorney Gullo stated after tonight's hearing final negotiations between the developer and the City will be completed and the Agreement will be executed. Representatives Steve Smith and Ed Gould from Meade's Crossing Development presented the Mayor and Council with a brief review of the projects progress. The Mayor and Council heard comments and concerns from the audience. The Mayor closed the public hearing at 8:00 PM.

Mayor McCarron stated that Monday's agenda includes adoption of Resolution No. 2009-12: Water Allocations through October 1, 2009.

Mayor McCarron stated Monday's agenda includes adoption of Resolution No. 2009-13: City of Taneytown Debt Policy.

Mayor McCarron further stated Monday's agenda includes adoption of the FY2010 Town/County Agreement. A discussion followed.

City Attorney Gullo updated the Mayor and Council on the status of the City-MDE Consent Agreement. City Attorney Gullo stated he has collaborated with City Engineer, Camp Dresser & McKee to develop a report to be delivered to Maryland Department of the Environment that will satisfy the remaining requirements listed in the Consent Order.

City Manager Schumacher reviewed highlights of his monthly report (made part of these minutes). City Manager Schumacher reported on the Antrim Boulevard Extension, State Budget Cuts, Memorial Park Drainage Improvements and the Comprehensive Plan update.

City Manager Schumacher stated City Engineer CDM has prepared a proposal for the design of the Memorial Park Drainage Improvements.

City Attorney Gullo reviewed his monthly report (made part of these minutes) and advised that a revised “Annexation and Connection Policy for Failing Wells and Septic Systems” is on the agenda for adoption Monday night. City Attorney Gullo stated he is exploring the issues and details involved in the implementation of a speed camera program. City Attorney Gullo also updated the Mayor and Council on the “Safe Routes to School Sidewalk Program”.

Mayor McCarron advised that the accounts payable and financial report for August 2009 will be considered for approval at Monday’s meeting.

The Mayor and Council discussed the possibility of offering free H1N1 flu shots to City employees.

Mayor McCarron stated the Mayor and Council received an invitation to the accreditation celebration of New Beginnings Christian Learning Center in Taneytown.

Council member Zambetti complimented Administrative Assistant Annette Williamson for the implementation of the interactive agenda on the City website.

Council member Foster stated she attended the Governor’s reception for newly elected officials. Council member Foster stated the event was informative and enjoyable.

Council member Heine stated he attended a MML municipal homeland meeting. Continuity of operations if City staff becomes ill with H1N1 flu was the topic of discussion at the meeting.

The meeting was adjourned at 10:30 P.M. on motion by Council member Heine.

Respectfully Submitted by:

**Linda Quinn
Clerk-Treasurer**

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**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND**

**Council Meeting
September 14, 2009**

The Mayor and City Council met Monday, September 14 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, Heine and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, Zoning Administrator Weiprecht, Chief of Police Tyler, Clerk/Treasurer Quinn, and City Engineer Stewart.

Council member Zambetti led the pledge of allegiance.

The minutes of August 5th, and August 10th, 2009 were unanimously approved on motion by Council member Ebaugh.

Mayor McCarron introduced Ronald and Lori Sewell and their legal representative Clark Shaffer. Mr. Shaffer gave a brief overview of the purpose of their appearance. The Mayor and Council voted unanimously at the June 2009 City Council Meeting to temporarily suspend City consideration of the Sewell property annexation. The Sewells and Mr. Shaffer requested the Mayor and Council lift the suspension and reconsider a possible future annexation agreement with the Sewells. A discussion followed. Mayor McCarron stated the Council will further discuss the issue.

Resolution No. 2009-12, Water Allocations through October 1, 2009, was passed unanimously on motion by Mayor Pro Tem Boisvert.

Resolution No. 2009-13, City of Taneytown Debt Policy was passed unanimously on motion by Council member Zambetti.

The FY 2010 Town/County Agreement was accepted on motion by Mayor Pro Tem Boisvert. The motion passed unanimously.

The Annexation and Connection Policy for Failing Wells and Septic Systems was passed unanimously on motion by Council member Foster.

The Mayor and Council voted unanimously to accept the Design Cost Proposal from City Engineers CDM for the Memorial Park Drainage Improvements on motion by Council member Foster.

The Council authorized the Mayor's signature on the Public Works Agreement between the and City and the Maryland Society of Accountants on motion by Mayor Pro Tem Boisvert. The motion passed unanimously.

The Mayor and Council authorized the City-MDE Consent Agreement Long Term Plan for Water Supply Report be sent to Mr. John Grace of the Maryland Department of the Environment, after minor revisions are made, on motion by Council member Heine. The motion passed unanimously.

City Manager Schumacher provided an update on his monthly report, including the Antrim Boulevard Bypass project, and asked for a consensus from the Council to move forward in contacting property owners regarding pertinent information on alignment, annexation, access rights, etc. A consensus was given.

On motion by Council member Ebaugh, the Mayor and Council gave City Attorney Gullo authorization to take appropriate legal action toward the owner of the Antrim 1844 Inn for his unpermitted gravel parking lot. The motion passed unanimously.

Council member Zambetti motioned to have City Attorney Gullo send a letter to the owners of the Chinese restaurant located at the corner of York and Baltimore requesting the exterior canopy be removed. Council member Zambetti stated the new sidewalk being installed, as part of the Streetscape project, will not meet ADA requirements if the canopy remains. The motion passed unanimously.

The Mayor and Council scheduled November 14, 2009 as the date for a council retreat to be held at the City Police Station.

Council member Heine motioned to set October 31, 2009 from 6-8PM as the official date and time for Halloween trick or treating in Taneytown. The motion passed unanimously.

The Accounts Payables were approved unanimously on motion by Council member Zambetti.

The Monthly Financial Report was unanimously approved on motion by Council member Ebaugh.

The Mayor and Council stated the City will pay for the cost of the H1N1 flu shot for City employees, if they elect to receive the immunization.

Council member Zambetti reported the Streetscape project is 50.6 percent complete, per the SHA meeting on Friday, September 11th. Council member Zambetti also stated that paving and milling will begin Wednesday, September 16th, from Memorial Park to the intersection of York and Baltimore Street. Major traffic delays should be expected, as barriers will be positioned in that area.

Mayor McCarron heard comments and concerns from the audience.

With no other business, the open meeting was adjourned at 9:30 P.M on motion by Council member Foster.

Respectfully submitted by:

**Linda S. Quinn
Clerk/Treasurer**

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City Council minutes 09/14/09

OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

October 7, 2009

The Mayor and City Council met Wednesday, October 7, 2009 at 7:30 P.M. in the City Council Chambers. Mayor Pro Tem Boisvert and Council Members Ebaugh, Zambetti, and Heine were present. Mayor Pro Tem Boisvert stated Mayor McCarron would be arriving late. Mayor Pro Tem officiated in place of Mayor McCarron until his arrival. Also present were City Attorney Gullo, Clerk-Treasurer Quinn, Zoning Administrator Wieprecht, and City Consultant Engineer Dave Stewart.

The meeting was opened with the Pledge of Allegiance, led by Councilmember Ebaugh.

The minutes of September 9th and September 14th, 2009 were reviewed.

Mayor Pro Tem Boisvert welcomed Richard Parks, representative of Arro Consulting, Inc. who presented a phase one concept plan for Bollinger Park improvements to include 1 multi-purpose field, 2 ball fields, a disc golf course, and a parking lot. A discussion followed. The council requested Mr. Parks to return at Monday's meeting, when Parks and Recreation Director Mitchell will also be present to address any questions or concerns.

Mayor Pro Tem Boisvert stated that Monday's agenda includes adoption of Resolution No. 2009-14: Water Allocations through November 1, 2009.

Mayor Pro Tem Boisvert stated Monday's agenda includes adoption of Ordinance No. 05-2009: Subdivision of Land; Adequate Public Facilities – Police Protection and Ordinance No. 06-2009: Site Plans; Adequate Public Facilities – Police Protection. A discussion followed.

Mayor McCarron stated Monday's agenda includes adoption of the Ordinance No. 07-2009: Floodplain Management. A discussion followed. Ordinance No. 07-2009 would allow the county to manage the floodplain program. The mayor and council stated they would like the option of determining who will manage the floodplain program. The mayor and council requested City Attorney Gullo prepare a similar floodplain ordinance that will allow the City of Taneytown to manage the floodplain program. The preferred ordinance will be voted on at Monday's meeting.

Mayor McCarron stated Monday's agenda includes adoption of the Developer Rights and Responsibility Agreement - Meade's Crossing Development.

Mayor McCarron further stated approval of the Design Cost Proposal from Arro Consulting, Inc. for Memorial and Bollinger Parks improvement projects was also on Monday's agenda.

City Attorney Gullo reviewed his monthly report (made part of these minutes), to include the Safe Routes to School Sidewalk Program, and Streetscape sidewalk issues.

Mayor McCarron advised that the accounts payable and financial report for September 2009 will be considered for approval at Monday's meeting.

The Mayor and Council decided they will delay researching the use of vehicle speed cameras in the City until the Streetscape project is complete.

Councilmember Heine stated he attended a second meeting of the MML municipal homeland meeting. Councilmember Heine stated he has been informed the City has a continuity of operations plan and City staff will perform a tabletop exercise in the near future.

The meeting was adjourned at 9:37 P.M. on motion by Councilmember Ebaugh.

Respectfully Submitted by:

**Linda Quinn
Clerk-Treasurer**

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**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND**

**Council Meeting
October 12, 2009**

The Mayor and City Council met Monday, October 12, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, Heine and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, City Engineer Stewart and Zoning Administrator Wieprecht.

Council member Foster led the pledge of allegiance.

The minutes of September 9th, and September 14th, 2009 were unanimously approved on motion by Council member Ebaugh.

Richard Parks of Arro Consulting Inc. presented concept plans for Bollinger Park. Discussion followed on deferring the disc golf course to a future phase, and constructing more of the trail system in the first phase. Council suggested research into MD 194 access be completed early on in the process. Mr. Parks continued his presentation reviewing features of the Memorial Park concept plan. This project would develop a 22 acre portion of the park for baseball and multipurpose fields with parking and concession facilities to serve them. Individuals from the Taneytown Athletic Association advised the council of needs for their programs. Following discussion, Council member Zambetti moved to proceed with the design of Memorial Park, and revise the Bollinger Park phasing plan to construct the trail system in the first phase, leaving the disc golf to a future phase. The motion passed unanimously.

Resolution No. 2009-14, Water Allocations through November 1, 2009, was passed unanimously on motion by Council member Ebaugh.

Ordinance No. 05-2009: Subdivision of Land; Adequate Public Facilities – Police Protection and Ordinance No. 06-2009: Site Plans; Adequate Public Facilities – Police Protection will be discussed in detail at a special meeting to be held on October 19, 2009.

Attorney Gullo presented alternate Floodplain management ordinance 08-2009: Floodplain Management - City, which is based on Carroll County's floodplain management ordinance. Attorney Gullo summarized additional steps required to enroll in the NFIP. Council member Heine moved to table ordinance 07-2009: Floodplain Management – County. The motion passed unanimously, leaving ordinance 08-2009: Floodplain management - City as introduced.

The Meades Crossing Development Rights and Responsibilities Agreement was passed unanimously on motion by Council member Ebaugh.

Attorney Gullo also advised council that ordinance 09-2009 Alternate Member, Planning Commission was prepared to address ongoing concerns regarding commission member attendance. Following discussion, consensus of the council was to introduce the ordinance.

City Manager Schumacher provided an update on his monthly report, including the Antrim Boulevard / Taneytown Greenway project, Meades Crossing water supply, the York Street Pumping Station. City Manager Schumacher also discussed a revised approach to capital projects, evaluating and completing one project at a time.

Attorney Gullo updated the council on items included in his monthly legal report which were discussed at the prior week's workshop.

Council member Foster requested that the council permit staff to develop revisions to the site plan ordinance to add oversight for chemical and biological labs or manufacturing uses. Attorney Gullo reviewed intent of the proposed changes. Consensus of the council was to move forward with revisions to the ordinance.

The Accounts Payables were approved unanimously on motion by Mayor Pro-tem Boisvert.

The Monthly Financial Report was unanimously approved on motion by Council member Foster.

Discussion was held regarding the deadline to approve the City's annual audit report. Consensus was to apply for an extension and place the audit on the November 2009 workshop and meeting agendas.

Council member Heine requested that an exercise to practice the Continuity of Operations Plan be scheduled. City manger Schumacher advised that the exercise could be scheduled in December.

Council member Zambetti shared highlights from the last Tanescape progress meeting with the State Highway Administration.

With no other business, the open meeting was adjourned at 9:37 P.M on motion by Council member Foster.

Respectfully submitted by:
J.A.Wieprecht
Zoning administrator

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

November 4, 2009

The Mayor and City Council met Wednesday, November 4, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron, Mayor Pro Tem Boisvert and Council Members Ebaugh, Zambetti, Heine and Foster were present. Also present were City Attorney Gullo, City Manager Schumacher, Clerk-Treasurer Quinn, Zoning Administrator Wieprecht, Parks and Recreation Director Mitchell and City Consultant Engineer Dave Stewart.

The meeting was opened with the Pledge of Allegiance, led by Councilmember Foster.

The minutes of October 7th, October 12th, and October 19th were reviewed. Councilmember Zambetti requested the October 12th minutes be revised to add the detail to City Manager Schumacher's discussion. Councilmember Foster requested October 19th minutes include Zoning Administrator Wieprecht to the list of those present.

Mayor McCarron welcomed Michele Mills, CPA and Eva Webb, CPA of Draper and McGinley, P.A. who presented the draft audit report for the fiscal year ending June 30, 2009. Ms. Mills stated the City received an unqualified audit report for the fiscal year. Ms. Mills answered questions from the Mayor and Council pertaining to the audit.

Mayor McCarron stated that Monday's agenda includes adoption of Resolution No. 2009-15: Water Allocations through December 1, 2009.

Mayor McCarron stated Monday's agenda includes adoption of Ordinance No. 09-2009: Alternate Member, Planning Commission.

Mayor McCarron stated Monday's agenda also includes approval of the design cost proposal from Arro Consulting, Inc. for both the Memorial Park and Bollinger Park Improvement Projects.

City Manager Schumacher provided an update on his monthly report, (made part of these minutes), including the City Water Supply Program and the installation of fiber optic wiring from City Hall to the Fire Department, Police Department and possibly the Taneytown Museum Building. City Manager Schumacher stated the City comprehensive plan is on schedule; final changes have been completed to the plan and the plan will be distributed to the Planning Commission on November 23rd for 60 day review.

City Attorney Gullo reviewed his monthly report (made part of these minutes), to include the City Comprehensive Plan, Safe Routes to School Sidewalk Program, and Streetscape sidewalk issues.

Parks and Recreation Director Mitchell presented the Mayor and Council with the proposed improvement plans for Memorial Park and Bollinger Park. A discussion followed.

City Manager Schumacher stated the engineering designs for both Memorial Park and Bollinger Park are on the agenda for approval at Monday's City Council meeting.

Parks and Recreation Director Mitchell distributed to the Mayor and Council a request for funding from numerous sports programs and citizens for various park projects and new equipment. Parks and Recreation Director Mitchell stated the funding for the projects, if approved, would come from park impact fees.

Paul Chamberlain addressed the Mayor and Council and questioned why a feasibility study has not been completed for an indoor sports facility. City Manager Schumacher stated Zoning Administrator Wieprecht is researching locations in the City where such a facility would be allowed. City Manager Schumacher stated once possible locations are determined, the City will conduct a study to determine eligible and logical locations for an indoor sports facility, taking into consideration water, sewer and transportation issues.

Mayor McCarron advised that the accounts payable and financial report for October 2009 will be considered for approval at Monday's meeting.

The lighting of the City Christmas tree will take place on December 5th, 2009 at 6 PM.

With no other business, the open meeting was adjourned at 9:55 P.M. to enter into a closed session pursuant to section 10-508 (a) (1) Personnel, of the annotated code of Maryland on motion by Councilmember Foster.

Respectfully Submitted by:

**Linda Quinn
Clerk-Treasurer**

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**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND
Council Meeting
November 9, 2009**

The Mayor and City Council met Monday, November 9, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Attorney Gullo, City Clerk-Treasurer Quinn, City Engineer Stewart and Zoning Administrator Wieprecht.

Mayor McCarron led the pledge of allegiance.

The minutes of October 7th, October 12th, and October 19th, 2009 were unanimously approved, after revisions, on motion by Mayor Pro Tem Boisvert.

Mayor McCarron introduced Mike Fell and Marian Ware, representatives from the Community Media Center. Mr. Fell described the changes in the way productions are being made. Mr. Fell stated the Community Media Center has now assigned a representative to each municipality in order to better serve the towns and cities of Carroll County. Mr. Fell stated they are also transitioning to a web content internet program, which will allow more people to view the programs produced. Ms. Ware stated they will welcome feedback from cities and towns regarding the new system. Ms. Ware also explained some of the projects the Community Media Center is developing, including an oral history of Carroll County.

Mayor McCarron stated Ordinance No. 08-2009: Floodplain Management-City is on the agenda for introduction only.

Resolution No. 2009-15, Water Allocations through December 1, 2009, was passed unanimously on motion by Council member Ebaugh.

Ordinance No. 09-2009: Alternate Member, Planning Commission was passed unanimously on motion by Mayor Pro Tem Boisvert.

The Design Cost Proposal from Arro Consulting, Inc. for the Memorial Park (Phase I) Improvements Project was approved unanimously on motion by Councilmember Zambetti. City Manager Schumacher stated the cost proposal has been modified to state it would not exceed contract price based on an hourly rate schedule.

The Design Cost Proposal for Bollinger Park (Phase I) was tabled on motion by Councilmember Ebaugh, until the City can determine what type of trail should be installed in the park.

The Fiscal Year 2009 Audit was accepted and approved unanimously on motion by Councilmember Foster.

The Mayor and Council gave unanimous approval, on motion by Councilmember Foster, to proceed with the additional park improvements to include a multi-purpose field and playground at Memorial Park. Funding will come from the park impact fees revenue.

City Manager Schumacher stated the City comprehensive plan will be distributed to the Planning Commission at the November 23rd Planning and Zoning meeting for 60 day review.

City Manager Schumacher stated the City was awarded a \$31,000. energy cost reduction grant. City Manager Schumacher stated he would like an energy audit conducted by City engineer consultants, CDM, to determine how energy could be conserved by the City.

City Manager Schumacher stated the City community vegetable plots will be located at Northwest Middle School instead of Bollinger Park.

Attorney Gullo updated the council on items included in his monthly legal report which were discussed at the prior week's workshop, including Safe Routes to School Sidewalk Program, and Streetscape sidewalk issues.

Zoning Administrator Wieprecht summarized for the Mayor and Council research regarding zoning to permit an indoor sports facility. Zoning Administrator Wieprecht stated staff recommendation is to amend the zoning ordinance to allow commercial sports facilities in both the restricted industrial and general business district areas of the City.

Paul Chamberlain addressed the Mayor and Council regarding the status of subcontractor expenses incurred by the City, a handicap parking spot in front of the post office and the installation of sidewalks in front of properties when a property's ownership is transferred.

Councilmember Ebaugh stated Public Works Director Weaver is formulating guidelines for notification procedure in the event of a negative bacteria result in the City drinking water.

Councilmember Zambetti updated the Mayor and Council on the results of the Request for Proposal for a business study for the Creamery Building. Councilmember Zambetti stated the responses did not fulfill the requirements and the Creamery Building Committee will address the Mayor and Council in December and recommend the next step to be taken.

Mayor McCarron stated November 11th is Veteran's Day and reminded the audience the American Legion is holding a ceremony starting at 10 AM. The Mayor encouraged everyone to attend.

The Accounts Payables were approved unanimously on motion by Mayor Pro-tem Boisvert.

The Monthly Financial Report was unanimously approved on motion by Councilmember Ebaugh.

With no other business, the open meeting was adjourned at 9:37 P.M on motion by Council member Foster.

Respectfully submitted by:

**Linda S. Quinn
Clerk-Treasurer**

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OFFICE OF THE MAYOR AND CITY COUNCIL

TANEYTOWN, MARYLAND

Council Workshop

December 9, 2009

The Mayor and City Council met Wednesday, December 9, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron, Mayor Pro Tem Boisvert and Council members Ebaugh, Zambetti, Heine and Foster were present. Also present were City Manager Schumacher, Clerk-Treasurer Quinn, Zoning Administrator Wieprecht, Parks and Recreation Director Mitchell, and City Consultant Engineer Dave Stewart.

The Webelos and Wolf Dens of Cub Scout Pack 633 led the pledge of allegiance.

The minutes of November 4th and November 9th, 2009 were reviewed. Councilmember Ebaugh requested the spelling of the word "center" be corrected in the November 9th minutes.

Mayor McCarron stated Ordinance No. 08-2009: Floodplain Management-City is on the agenda for introduction.

Mayor McCarron stated that Monday's agenda includes adoption of Resolution No. 2009-16: Water Allocations through January 1, 2010.

Mayor McCarron stated Monday's agenda includes adoption of Ordinance No. 10-2009: City of Taneytown Parks and Recreation. A discussion followed. The Mayor and Council agreed they would like the terms of all committees of the City to run concurrent with the City's fiscal year, beginning July 1st and ending June 30th of each year.

City Manager Schumacher provided an update on his monthly report (made part of these minutes), including proposed MDE funding applications for infiltration and inflow corrections, Piney Creek well and correcting water contamination, the cost proposals from Tischler for an independent staffing and impact fee analysis, police staffing studies from the Institute for Government Service and a police staffing report by the International City Manager's Association, the status of the sidewalk improvement program construction agreements, update on the recent Mayor and Council retreat (work items by department), completed program funding charts for the status of city contracts, the Streetscape Project, the police department generator and an update on the new City Comprehensive Plan.

Mayor McCarron stated the City Attorney's legal report (made part of these minutes) is included for review.

The Mayor and Council gave Zoning Administrator Wieprecht the approval to move forward in preparing a draft zoning text amendment that would allow an indoor sports facility as a special exception in general business and restricted industrial areas.

Mayor McCarron advised that the accounts payable and financial report for November 2009 will be considered for approval at Monday's meeting.

Mayor McCarron stated the annual Taneytown Volunteer Fire Company dinner will be held on December 21, 2009.

The Mayor and Council discussed a letter received from Richard Moale that requested the City explore the possibilities of opening a dog park. Mr. Moale will further research existing dog parks and present his findings at the January Mayor and Council meeting.

Mayor McCarron reported the Mid-Atlantic Cyclocross Event held at Memorial Park was well attended. Mayor McCarron stated due to the wet conditions, there were some areas of the park that need to be repaired. Parks and Recreation Director Mitchell reported he met with Dr. Rob Lea, the coordinator of the event, and he has contracted with a landscaper to make the necessary repairs to the park.

Councilmember Heine stated he has learned from the Maryland Municipal League Committee for emergency management that certain City personnel must be certified in the area of emergency management in order for the City to qualify for receipt of federal funds in the event of an emergency. Councilmember Heine stated he will further research the requirements.

Councilmember Zambetti stated there is a State Highway Administration meeting scheduled for Thursday, December 10th to discuss the Streetscape progress at the intersection of Baltimore and York Streets. Councilmember Zambetti stated he and Economic Director McCormick had a positive meeting with the new owner of the building located at the northwest corner of York and Frederick Street to discuss the building's appearance. Councilmember Zambetti also stated he and Economic Director McCormick met with a prospective developer of an indoor sports facility.

Mayor McCarron stated he would like to develop some type of volunteer recognition program to honor citizens who serve the community.

The Mayor and Council heard concerns and comments from the audience.

With no other business, the open meeting was adjourned at 9:19 P.M. on motion by Councilmember Heine.

Respectfully Submitted by:

**Linda Quinn
Clerk-Treasurer**

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**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND
Council Meeting
December 14, 2009**

The Mayor and City Council met Monday, December 14, 2009 at 7:30 P.M. in the City Council Chambers. Mayor McCarron and Council Members Ebaugh, Foster, Zambetti, Heine and Mayor Pro Tem Boisvert were present. Also present were City Manager Schumacher, City Clerk-Treasurer Quinn, City Engineer Stewart and Zoning Administrator Wieprecht.

The Webelos and Wolf Dens of Cub Scout Pack 633 led the pledge of allegiance.

The minutes of November 4th, and November 9th were unanimously approved, after revisions, on motion by Councilmember Heine.

Mayor McCarron stated Ordinance No. 08-2009: Floodplain Management-City is on the agenda for introduction only.

Resolution No. 2009-16, Water Allocations through January 1, 2010 was passed unanimously on motion by Council member Ebaugh.

Ordinance No. 10-2009: City of Taneytown Parks and Recreation, amended to state the terms of office correspond with the City's fiscal year, passed unanimously on motion by Councilmember Foster.

City Manager Schumacher stated the City received the signed Antrim 1844 Public Works Agreement. The Mayor and Council unanimously authorized Mayor McCarron to execute the agreement following legal review following motion by Council member Ebaugh.

Councilmember Zambetti motioned to decline action on the independent staffing and impact fee analysis. The motion passed unanimously. Council member Ebaugh stated that we still need to address the police staffing levels cited in the Adequate Public Facilities Ordinance. City Manager Schumacher reminded the Mayor and Council a representative from the International City Managers Association will discuss police staffing issues at an upcoming City Council meeting. Councilmember Foster also requested that City staff review the reports prepared by the Institute for Governmental Service.

The Accounts Payables were approved unanimously on motion by Mayor Pro-tem Boisvert.

The Monthly Financial Report was unanimously approved on motion by Councilmember Ebaugh.

Mayor McCarron stated Richard Moale will present his findings on dog parks at the January Mayor and Council meeting.

Dr. Rob Lea addressed the Mayor and Council regarding the recent Mid-Atlantic Cyclocross event held at Memorial Park. Dr. Lea stated the event was a success and assured the Mayor and Council landscapers will repair any damage done as soon as the weather permits.

Councilmember Zambetti stated State Highway Administration will explore possible ways to reduce the cost of the 750-800 feet of water main replacement. Councilmember Zambetti stated the ADA issue at the corner of York and Baltimore Streets has been resolved.

Mayor McCarron stated he would like to see maintenance standards adopted for the downtown areas. A discussion followed.

The Mayor and Council heard concerns and comments from the audience.

With no other business, the open meeting was adjourned at 8:08 P.M on motion by Council member Heine.

**Respectfully submitted by:
Linda S. Quinn
Clerk-Treasurer**

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